



ALEXCO

Alexco Resource Corp. (the Company) is a Canadian corporation with corporate headquarters in Vancouver, British Columbia, Canada. Alexco operates two distinctive yet complimentary businesses; mine exploration, development and operations and environmental consulting and remediation services.

Alexco Resource Corp.'s business is to unlock value and manage risk at mature, closed or abandoned minesites through deployment of the company's core competencies and skills which include management of environmental services, execution of mine reclamation and closure operations and where appropriate, rejuvenation of exploration and development activity. The company's core asset is the Keno Hill Silver District, Yukon. The Keno Hill district is the second-largest historical silver producer in Canada and the historical production grades would rank Keno Hill in the top 3% by grade of today's global silver producers.

The Government of Yukon has recently issued a Quartz Mining Licence for the Bellekeno mine, being the primary permit authorizing Alexco to immediately commence mine development and mill construction at the site, located within the Keno Hill Silver District, Yukon. To take part in the start up, development and operation of the Bellekeno Mine and revitalization of the historic high grade Keno Hill Silver District, Alexco has an immediate opportunity for one:

HR COORDINATOR

Reporting to the Mine General Manager, The HR Coordinator will focus on supporting and leading some of the HR programs, including: recruitment and selection, new employee orientation, immigration & relocation, benefits, compensation and rewards, policies & procedures, organization design and performance management. Specifically, the successful candidate will be responsible for:

- Coordinating the recruitment and selection process
- Coordinating the immigration and relocation process
- Leading the continuous assessment and improvement of employee benefit programs
- Supporting the rewards and compensation programs
- Developing and implementing policies and procedures in support of the standard Alexco policies and procedures while meeting all employment related regulatory requirements.
- Maintaining good working relationships and working closely with employees
- Coordinating the performance management program
- Assisting the Site Manager with site related matters

The candidate will have a university degree or diploma in Human Resources Management, Industrial Relations, or a related field. The candidate must be familiar with Yukon and Federal Labour laws, First Nations recruitment, training, and retention, YTWCB, and First Nations IBA. Three to four years in a similar position with experience in recruitment is desirable. Experience in the mining industry is an asset.

This position is based in Whitehorse, Yukon. However, regular rotation to site is required. Alexco provides full benefits packages comparable to current industry standards.

Inquiries about this position and resume submittal can be made to hr@alexcoresource.com. For more information about the Company, please visit www.alexcoresource.com.

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